**Sample of Assessment Scheduling**

When ready, you can organise your schedule in a table similar to the one below:

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| --- | --- | --- | --- | --- | --- | --- |
| **Date and time** | **Step** | **Tool/method** | **Community participants** | **Division into groups** | **Person in charge** | **Other team members** |
| Day 1 9.00 | Introduction with community | Community meeting | All community | No | Team leader | All EVCA team members |
| **Hazard assessment** | | | | | | |
| Day 1  11.00 | 1. Hazard assessment | Historical profile | Women, men, people with a disability | Three groups: women, men, people with a disability |  |  |
|  | 2. Hazard assessment | Seasonal calendar | Older people, long‑term residents and whole community | Individual interviews and one large group |  |  |